

## Order form for Service Engineer Services

### for the foreign assignment of a Digitronic employee in Europe

**Note:** For legal and insurance reasons, please return this form to us completed and signed

Customer \_\_\_\_\_

Street \_\_\_\_\_

Postal Code / Place \_\_\_\_\_

Contact person \_\_\_\_\_

Phone no. \_\_\_\_\_ Fax no. \_\_\_\_\_

E-Mail \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

If the company address of the client is different, please enter the company address for the visit below.

Company \_\_\_\_\_

Street \_\_\_\_\_

Postal Code / Place \_\_\_\_\_

Report to \_\_\_\_\_

Phone no. \_\_\_\_\_ Fax no. \_\_\_\_\_

E-Mail \_\_\_\_\_

Preferred Date \_\_\_\_\_

Special notes \_\_\_\_\_

\_\_\_\_\_



### **Cost rates for foreign assignments on working days**

Assembler Assignment	70,00 € per started hour
Supervisor Assignment	90,00 € per started hour
Engineer Assignment	130,00 € per started hour
Minimum hours of use	4 hours
Meals blanket	according to law
Overnight expenses	Billing by receipt (Middle class Hotel)

### **Anreise**

Travel by car	0,65 € per km
Travel by train	Billing by receipt (Economy class + Taxi)
Travel by plane	Billing by receipt (Economy class + Taxi)
Travel-Time	30,00 € per started half an hour

### **Notes:**

8 hours plus break is the length of a normal working day. From the duty of care of the Employer to his employee, it is not reasonable to expect the employee to return on the same day if the assignment lasted 12 hours or longer.

One overnight stay on site will be charged to the client.

The necessary prerequisites for a smooth on-site service operation such as e.g. commissioning capability of the construction site, agreed contact persons, punctuality, etc. must be observed. If the requirements are not met and the written order is not cancelled at least 24 hours in advance, the on-site service will be charged in full.

The preparation of a written report will be invoiced separately.